

skills made easy

your business, your skills



Apprenticeships Made Easy - Give your business a boost with new talent and skills

- Do you need to add new skills within your business?
- Would you like to free up skilled staff to undertake other roles?
- Has your business got an aging workforce and do you want to plan for the future of your business?

By bringing energy, enthusiasm and new ideas, apprenticeships can boost your business. Skills Made Easy provides:

- Training tailored to your business needs
- A service that recruits, sifts and selects appropriate candidates for you to interview

To find out more about the service provided at no cost, contact the Skills Made Easy team on:

0114 229 6183 | skillsmadeeasy@sheffield.gov.uk
www.sheffieldcityregion.org.uk/skills-made-easy
[@skillsmadeeasy](https://twitter.com/skillsmadeeasy)

**Turn over to find out more
about apprenticeships**

What is an apprenticeship?

An apprenticeship is a real job with training. It enables people of all ages to earn while they learn, get on the job experience and a nationally recognised qualification at the same time.

Are there any grants available?

Businesses may be eligible for cash wage incentives, such as the £1,500 Apprenticeship Grant for employers. For further information on grants please call a member of the SME team or email skillsmadeeasy@sheffield.gov.uk

“The Skills Made Easy team has listened, understood our request and acted on it. This has allowed us to make the Apprenticeship training better fit what we required as a company. We have successfully recruited an apprentice who has now started his bespoke plumbing qualification and we have also employed a full time fully qualified Gas Engineer. It has proved a most worthwhile exercise and with the support of the National Grant and Skills Made Easy Incentive fund we have been able to tailor the training to fit our company needs.”

Ken Kitchen: Director of Direct Gas

“Without the Account Manager mediating between the different parties I feel employers would otherwise give up on taking on an apprentice due to having to deal with different people and the hassle that it can bring. I was particularly grateful that they attended the handovers because it kept bureaucracy to a minimum and felt it was straightforward.”

Lee Kempster: Dio-Met Fabrications Ltd



How much will I have to pay?

An apprenticeship must work a minimum of 30 and a maximum of 40 hours per week and paid the current national apprenticeship minimum wage of £2.68* per hour. All training for 16-18 year olds is fully funded by the government; there may be a cost for training courses for older apprentices.

How long does an apprenticeship take to complete?

An apprenticeship usually takes 12-24 months to complete, dependent on the qualification level and/ or the specific industry.

How can I find the right apprentice for my business?

The Skills Made Easy Team can help you find the right apprentice as they work with local young people, jobseekers, students and learning providers to find the most suitable candidate for your business.

Sheffield City Region

Local Enterprise Partnership

Apprenticeships

BARNSELY
Metropolitan Borough Council

North East Derbyshire District Council

Rotherham Metropolitan Borough Council

Bolsover District Council

BASSETLAW DISTRICT COUNCIL

Chesterfield Borough Council

Sheffield City Council

*Rate applies to ages 16-18 and anyone 19+ in their first apprenticeship year.