

# Private Document Pack

**Sheffield  
City Region**

LOCAL ENTERPRISE  
PARTNERSHIP

## SHEFFIELD CITY REGION LOCAL ENTERPRISE PARTNERSHIP BOARD

MONDAY 24TH APRIL, 2017, 3.00 PM

### AGENDA

No.	Item	Method	Speaker	Page
1	Welcome and Apologies	Verbal		
2	Declarations of Interest	Verbal	All	
3	Notes of the meeting held on 22 March 2017	Verbal	Sir Nigel Knowles	1 - 6
<b>Discussion Items</b>				
4	Transport for the North	Verbal	J Cridland	
5	Transport Prospectus Update	Paper	M Lynam	7 - 10
6	SEP Refresh	Presentation	F Boden	
7	Managing Director Update	Paper	D Smith	11 - 14
<b>Papers for Information Only (circulated rather than for discussion in meeting)</b>				
8.1	Transport Executive Board Update	Paper	M McKervey	15 - 16
8.2	Housing Executive Board Update	Paper	S Carr	
8.3	Infrastructure Executive Board Update	Paper	C Scholey	17 - 18
8.4	Business Growth Executive Board Update	Paper	P Houghton	19 - 20
8.5	Skill, Education & Employment Executive Board Update	Paper	N Brewster	21 - 22
9	Any Other Business	Verbal	All	

**This page is intentionally left blank**

## **SHEFFIELD CITY REGION LOCAL ENTERPRISE PARTNERSHIP BOARD NOTES OF MEETING HELD ON 22 MARCH 2017**

**Attendees:** Nigel Brewster (Chair), Gavin Baldwin, Professor Sir Keith Burnett, Councillor John Burrows, Simon Carr, Paul Houghton, Councillor Sir Steve Houghton CBE, Councillor Glyn Jones, Martin McKervey, Councillor Chris Read and Chris Scholey

**In attendance:** Ruth Adams, Ruth Arnold, Huw Bowen, Sue Coffey, Peter Dale, Andrew Frosdick, Sharon Kemp, Yasmin Knight, Mark Lynam, John Mothersole, Dave Smith and Craig Tyler

**Apologies:** Sir Nigel Knowles, Councillor Graham Baxter MBE, Deborah Egan OBE, Councillor Simon Greaves, Mayor Ros Jones, Julie Kenny CBE, Councillor Lewis Rose OBE, Councillor Ann Syrett, Dorcas Bunton, Jo Miller, Daniel Swaine, Neil Taylor and Diana Terris

<b>Item</b>	<b>Subject</b>	<b>Action</b>
<b>1</b>	<p><b>Welcome and Apologies</b></p> <p>The Chair welcomed Derrick McCourt (General Manager – UK Public Sector) and Mike Davies (HE Business Manager) from Microsoft UK and introduced the attendees of the meeting.</p> <p>Apologies were noted as above.</p>	
<b>2</b>	<p><b>Microsoft</b></p> <p>Colleagues from Microsoft UK delivered a presentation entitled ‘Making Industrial Revolution 4.0 a Reality’ focussing on where Microsoft is positioned to collaborate with city regions to help them meet their economic and social change ambitions through the proliferation of digital, transformational technology, particularly in respect of supporting education and skills programmes, encapsulated by Microsoft’s mission to ‘empower every person and every organisation on the planet to achieve more’.</p> <p>It was noted that 50% of all jobs currently need technology skills and this percentage is likely to rise to 77% over the next decade.</p>	

	<p>Considering the presentation, members agreed the importance of the need to bolster technology skills locally, noting anecdotal evidence of some employers choosing not to invest in the SCR because of a perceived low skills base.</p> <p>Members focussed attention on the potential support the organisations such as Microsoft can provide for greatly improving the local education and apprenticeship offers.</p> <p>It was suggested that further consideration is required to identify the SCR's 'entry points' at which technology partners could be engaged, to facilitate the implementation and integration of existing and new technologies into our programmes and initiatives.</p> <p>In addition, it was agreed that 'technology' and its potential needs to substantively inform the SCR's key strategies (IIP and SEP).</p> <p>It was suggested the Science and Innovation Board will present a useful interface for engagement with technology partners, acting as a forum for identifying potential actions and ideally where those actions might have the biggest effect on the local economy.</p>	
<p><b>3</b></p>	<p><b>Declarations of Interest</b></p> <p>None noted.</p>	
<p><b>4</b></p>	<p><b>Notes of Last Meeting</b></p> <p>The minutes of the previous meeting held on 30<sup>th</sup> January were agreed to be an accurate record.</p> <p>It was noted that ARUP will be invited to the next Board meeting to present draft refreshed Transport Strategy prospectus.</p> <p><b>Action: Mark to make arrangements</b></p> <p>It was noted the SCR Vision proposals will be formally presented to the next Board meeting.</p>	<p><b>ML</b></p>
<p><b>5</b></p>	<p><b>Governance - Updated Assurance and Accountability Framework</b></p> <p>A report was received seeking the Board's endorsement of the updated SCR Assurance and Accountability Framework (AAF).</p> <p>It was noted the report had been received by the preceding Combined Authority meeting and the recommendations duly endorsed.</p> <p>Members were reminded of the need to 'assure' government of our</p>	

accountability credentials in respect of spending LGF funding and the report included an overview of the changes to our framework as necessitated by Government guidance.

Members were therefore advised that in order to ensure the Framework's compliance with guidance, a number of changes need to be implemented within the SCR's existing governance and assurance systems. Specifically, these include: having a named LEP Board member responsible for leading on SME's (the position to be filled by the Vice Chair in the interim, publishing LEP Boards agendas, papers and minutes, ensuring that decisions taken by Boards with delegated authority from the CA are transparently reported back to the CA and LEP on a regular basis to ensure transparency around the actions underway, publishing a diversity statement explaining how the LEP will look to ensure diverse representation at Board and Sub Board level, making any future commissioning calls for schemes seeking funding open to all scheme promoters and publishing online business case information for schemes receiving LGF, including establishing a mechanism for members of the public to provide comments on business cases.

It was noted the LEP Board must also have a published Terms of Reference.

Members were informed that the revised Framework also includes the evolution of the City Region's Executive Board into Delivery Boards. It was noted that the implementation of this change and specifically giving the Delivery Boards delegated authority to make decisions on the programme of activity agreed by the CA and LEP necessitates changes to the suite of other governance documents supporting the LEP and CA, notably the CA's Constitution (including the code of conduct for members and officers), the Financial Regulations of the CA and the terms of reference for the LEP and the Delivery Boards. Members were asked to recognise it is likely the completion of these actions will require the SCR to make further revisions to its Assurance Framework going forward.

It was noted the appointments process to the new Delivery Boards will coincide with the June cycle of meetings (AGM). All Delivery Board members will be required to declare a refreshed Register of Interests, with these registers to be published as public documents.

It was confirmed feedback from Members would be sought in determining the roles and remits of the Delivery Boards.

Members welcomed the moves toward greater openness and transparency for decision making. However, it was suggested some of the new practises being proposed will require a potentially significant amount of time and effort to manage.

It was noted that confirmation of all retrospective BIF Board decisions will be published.

<p><b>6</b></p>	<p><b>SEP Refresh &amp; Industrial Strategy</b></p> <p>Members recapped matters discussed at the recent workshop to consider the main requirements of the refresh the Strategic Economic Plan (SEP) and discussed how this work is linked to the SCR's input into informing the government's emerging Industrial Strategy.</p> <p>It was reported the SEP evidence base has been refreshed. This suggests the strategy is more than meeting a number of its targets and the SCR is experiencing net jobs growth for the first time in a generation. It was noted these jobs are coming from 2 principal sectors; manufacturing and business services. However, despite overall jobs growth the SCR's economy is still overly compromised of low skilled and poorly paid jobs and this situation still needs to be addressed if the SCR is to meet its GVA uplift target.</p> <p>It was reported the SCR is still underperforming in respect of its new housing targets (with c50% of target numbers being realised). It was suggested this is principally due to market failures and the lack of market conditions required to attract more housing developers to the region.</p> <p>Regarding skills and employability, it was reported there is a significant challenge to be addressed in respect of developing local 'jobs with prospects' including the jobs required to retain graduates in the SCR.</p> <p>It was noted the refreshed evidence base will be used to identify any required amendments to SEP policy. The intention is the revised SEP will be ready for consideration by the end of the summer.</p> <p>Regarding our input into the Government's Industrial Strategy work, it was noted the refreshed evidence base will effectively inform what our 'asks' are through the identification of what will have the greatest positive impact on our economic output capabilities. It was confirmed the SCR is effectively engaged with the government's 'fact-finding' undertakings.</p> <p>It was suggested the members would benefit from a 'thumb nail sketch' of the SCR's Industrial Strategy asks to help ensure members are armed with the right information to champion the SCR's cause at all opportunities.</p> <p><b>ACTION: Dave to make arrangements for the circulation of a guide to the SCR's Industrial Strategy asks</b></p> <p>The Board discussed the importance of synergies between the SEP's headline messages and the SCR vision, and agreed the need to ensure these 2 undertakings are complementary.</p>	<p><b>DS</b></p>
<p><b>7</b></p>	<p><b>Executive Board Updates</b></p> <p>In receiving the Executive Board Resolution Records, the Board</p>	

	<p>considered whether this level of reporting does the meetings justice, noting that the a significant amount of additional, important matters are considered which don't necessarily equate to 'resolutions'.</p> <p>It was noted the introduction of the Delivery Boards will offer an opportunity to identify the correct level of detail for upward reporting.</p> <p>Resolution records for the Transport, Housing, Infrastructure, Business Growth and Skills Boards were received.</p>	
<p><b>8</b></p>	<p><b>Any Other Business</b></p> <p>i) <u>Engagements with TfN</u></p> <p>The Board noted TfN's ambition to become a statutory sub-national transport body and considered the repercussions this may have for the SCR.</p> <p>It was agreed there is the requirement to take a proactive approach with informing TfN of our transport asks and ambitions.</p> <p>It was noted John Cridland (TfN Partnership Board Chair) is attending the next LEP Board meeting.</p> <p>ii) <u>HS2</u></p> <p>The Board was provided with feedback on the recent visit from Sir David Higgins (HS2 Executive Chairman).</p> <p>Consideration was given to the various matters informing the SCR's position on parkway station location options, noting the initial long list of 9 potential locations has now been reduced to 3.</p> <p>It was noted that the SCR is actively engaged with HS2 ltd in a number of capacities relating to station locations, growth strategy and wider connectivity issues.</p>	

**This page is intentionally left blank**

## Local Enterprise Partnership

24<sup>th</sup> April 2017

### TRANSPORT PROSPECTUS UPDATE

#### **Purpose of Report**

The purpose of this report is to update Members on progress to date on the development of the Transport Strategy Prospectus and approve the contents and design. The prospectus is a brief document establishing SCR's high level transport priorities, pending further work on the development of the main transport strategy itself over the coming months.

#### **Thematic Priority**

The refreshed Transport Strategy will support all six thematic priorities by setting the framework for enhanced transport provision across the City Region. This includes:

- Increasing productivity, connectivity and access to market to encourage business start-ups, growth and inward investment;
- Increasing mobility and access to education, training and employment; and
- Presenting the strategic case to secure new investment, and defining Conditional Outcomes to maximise its benefit.

#### **Freedom of Information and Schedule 12A of the Local Government Act 1972**

This paper will be available under the Combined Authority Publication Scheme.

#### **Recommendations**

It is recommended that the LEP:

- Agree the content and design of the transport prospectus document.

## **1. Introduction**

- 1.1** At its meeting on 30th January 2017, SCR Combined Authority (CA) and Local Enterprise Partnership (LEP) approved a report describing the regulatory requirements and approach to the refresh of the Transport Strategy. This included the development of a prospectus comprising SCR's high level transport priorities and schemes that are already underway or identified within existing strategic documents. The purpose is to ensure the City Region is

well positioned to respond to Transport for the North's (TfN) draft Strategic Transport Plan (STP) and influence its final content as well as establishing SCR's position around other national and sub-national transport developments being undertaken by Highways England and HS2.

**1.2** The timescales for the work are shown below:-

	<b>Start Date</b>	<b>Finish Date</b>
Transport Prospectus – Development	January 2017	April 2017
Transport Prospectus - Publication		May 2017
Transport Strategy Refresh – development	March 2017	August 2017
Public Consultation	August 2017	November 2017
Development of Final Strategy	November 2017	December 2017
Development of Stage 1 Transport Investment Plan	June 2017	December 2017
Final Strategy Approval		December 2017
Final Strategy Publication		December 2017

**2. Proposal and justification**

Work has progressed on the prospectus attached to this report and LEP Members are requested to approve the content and design. The objectives of the prospectus are to:

**2.1**

- highlight the fundamental role that transport will play in delivering SCR's plans for economic growth;
- reaffirm SCR's steadfast commitment to supporting national transport infrastructure programmes that benefit SCR;
- confirm SCR's ambitions for improved connectivity to the wider North, as a core part of the Northern Powerhouse; and
- set out priorities for improving SCR's transport network through investment and devolution, building on our successful Infrastructure Fund programme.

The purpose of the prospectus is for it to support effective engagement with agencies such as TfN, HS2 and Highways England whilst the main Strategy refresh takes place as shown in paragraph 1.2 above and forms the basis of further work to develop the detail of the Transport Strategy itself.

**3. Consideration of alternative approaches**

**3.1 Do Nothing** – as a Transport Authority, SCR has a statutory duty to produce a transport strategy that sets out both policies and strategies for a period into the future. The time

necessary in developing the full transport strategy would, without this prospectus, leave SCR at a disadvantage in positioning itself with national and sub-national transport bodies.

**3.2 Conduct a more detailed refresh** – a more detailed and fundamental re-write of the Strategy will be carried out as part of the Transport Strategy itself. This process is lengthy and is expected to conclude at the end of 2017.

## **4. Implications**

### **4.1 Financial**

It is expected that the cost of the activity will fall within the Head of Paid Service's delegations for commissioning. LEP Members are advised that a Strategic Environmental Appraisal will be necessary for the full document but not for this prospectus.

### **4.2 Legal**

The prospectus is an interim document pending the development of the Transport Strategy which is a statutory requirement for all Local Transport Authorities under the Transport Act 2000, as amended by the Local Transport Act 2008, to have a Transport Strategy. Additionally, LEP Members are advised that the Strategic Environmental Appraisal referred to above is a statutory requirement.

*Does the report contain any information which is potentially exempt from the Freedom of Information Act?* **No**

*Are there any exceptions to Standing Orders which need approval?* **No**

*Other legal implications?* **No**

### **4.3 Risk Management**

The production of the attached transport prospectus allows:

- Interfaces with concurrent workstreams within SCR, including the SEP refresh, representing a programme risk that will be managed by SCR Executive Officers.
- The statutory LTA area currently relates to South Yorkshire. Any future changes to the LTA boundary would result in the need to conduct further work.
- Absence of this prospectus could result in failure to engage robustly with national and sub-national organisations over the coming months, leading to sub-optimal representation and potential failure to secure future transport benefits

### **4.4 Equality, Diversity and Social Inclusion**

The transport prospectus is high level pending development of the refreshed Transport Strategy which will be intrinsically designed to be of benefit to all transport users and subject to an Equality appraisal within a suite of impact assessments that are a statutory requirement within the development of Transport Strategies.

## **5. Communications**

**5.1** Whilst there is a statutory requirement to consult on a revised Transport Strategy, as a supplementary document, there is no requirement for consultation in the first instance on this prospectus. However, the main transport strategy will be subject to consultation which will be organised and undertaken by the SCR Executive, and will be 10 weeks in duration. This is proportionate when considered against other similar exercises across the North of

England. Consultees will include neighbouring authorities, LTAs and private sector representatives. There will be further opportunities for partners and LEP representatives to input to the Strategy development through the Working Group and a proposed set of workshops.

## **6. Appendices/Annexes**

6.1 None.

<b>REPORT AUTHOR</b>	<b>Gillian Heyworth</b>
<b>POST</b>	<b>Senior Policy Advisor</b>
Officer responsible	<b>Mark Lynam</b>
Organisation	<b>Interim Director – Strategic Corporate Affairs</b>
Email	<b>Mark.lynam@sheffieldcityregion.org.uk</b>
Telephone	<b>0114 220 3445</b>

Background papers used in the preparation of this report are available for inspection at: 11 Broad Street West, Sheffield S1 2BQ

Other sources and references:

## Local Enterprise Partnership

24<sup>th</sup> April 2017

### Managing Director Update

#### Summary

- To update members of the LEP on issues not covered by agenda items

This report provides a high level summary of the current position on the main objectives of the LEP. Detailed reports on these objectives are discussed in the relevant forums, Boards and informal meetings and workshops attended by LEP Board members.

#### 1) **Communications and Marketing.** intentions have been to:

- Increase local, regional and national media coverage on the SCR and economic outputs. This has been achieved through regular contact with media, development of articles, putting up speakers. The challenge is to sustain and grow this contact.
- Improve communications with business. This has been achieved by a commissioned set of business insider events, the establishment of frequent and regular structured meetings with business representative organisations, formal speaker engagements and regular more informal networking and visits
- Development of a Corporate Communications Plan which will capture how we will move forward with our corporate affairs work, but also how we position SCR to an internal regional audience and also how we market the region, specifically to investors, including continued development of our profile at MIPIM. A review of the MIPIM event this year will be coming to a future meeting of the LEP. The Marketing strategy development is on hold as a consequence of current resource constraints and will not be taken forward in 17/18.
- Develop a more sustainable approach to our communications and marketing offer. This has been partially achieved by the new structural arrangements within the SCR team to embed communications requirements across SCR. However, progress is limited by resource constraints.

#### 2) **Programme Management.** Intentions have been to improve programming and spend given the weak position experienced in 15/16:

- Stronger Programme management, assurance and performance management now in place with regular reports on performance to boards, remedial action taken and planned interventions followed through. This has substantially shifted programming performance to achieve a marginal level of over performance.
- 100% in year spend has been achieved in 16/17

- The current programme is now over committed and there is insufficient flex available to deal with variations in performance. There remain significant risks to the programme over the next 2 years for which solutions will need to be found.

**3) Devolution.** Intention to achieve a Majoral Combined Authority on a geography including Chesterfield and Bassetlaw:

- High Court ruling prevented us achieving this ambition in 16/17
- New revised order consented to by Local Authorities and the Combined Authority. This amended Order has completed its passage in Parliament for election in May 18 and a Mayor to serve full term to 2022
- Agreement to undertake a comprehensive re-consultation to satisfy the judgement and our local needs. The consultation will start in June subject to CA approval

**4) Economic performance.** Sheffield City Region is already outperforming its ambitious SEP targets and helped deliver real terms economic growth within the region. For the first time in a generation there has been net jobs growth in the private sector, which has been fuelled by growth in industry. The LEP and Combined Authorities programmes has already:

- Unlocked 15,900 jobs
- Levered >£315m of private sector leverage
- Trained or supported 4,400 learners

**6) BIF.** The Business Investment fund continues to support both indigenous companies and inward investment of strategic significance. To date, £25m has been allocated to 24 projects (in addition to 129 as part of the previous Regional Growth Fund Programme). This includes investment in Boeing (Sheffield/AMID), McLaren (Rotherham/AMID), Doncaster-Sheffield Airport (Doncaster) and Finance Yorkshire (Barnsley) and Palamatic Ltd (Chesterfield). This investment is on course to support 1,500 direct jobs and many more in the local supply chain (e.g. 104 supply-chain jobs from Boeing alone). The pipeline of the programme remains strong, and there is emerging pressure on the 2017/18 budget. In due course, steps may need to be taken to bring forward funds from 2020/2021 into 2017/18, especially if another of the inward investment project in the pipeline comes to fruition.

**7) Skills.** The Skills Bank has been operational for 12 months and has supported 210 deals covering 2731 learners. The pipeline is strong with c84 deals in appraisal (1975 learners) and a further development pipeline of 558 employers (10,709 learners) in development. The numbers of the workforce trained is on track to be delivered ahead of schedule, albeit it the cost of training is below the average price set and so there is a potential for additional activity / surplus funds. Work is underway with the Skills Bank operator to integrate business feedback into service improvements to make best use of the capacity to support additional deals. Management of the Skills Bank, working alongside the SFA, is becoming unfeasible an issue which has been escalated to seek a solution. Other priorities are:

- Devolution of Adult Education Budget – Notification has been received setting out government’s timetable for devolution of AEB to the CA. The technical requirements of this are being considered currently.
- Health-led Employment Trial (Work and Health Unit) – SCR has been successful (alongside the West Midlands) in securing funds to progress a programme for those out of work and in work where health is a barrier to sustaining or entering employment/ This is now in the detailed implementation planning phase.
- Early intervention Employment Pilot – We anticipate a positive announcement in May to deliver the employment pilot across the city region, supporting individuals who are at risk of becoming long term unemployed e.g. care leavers.
- Enterprise Advisor Network in schools – the Careers and Enterprise Company has offered SCR a further 3 years of funding for the Enterprise Advisor Network. There are constraints on this

programme as the funding is very restrictive and the activity often too prescribed and not in line with more local programmes. Due diligence on the terms of the offer is underway.

**8) Governance.** Intention to improve existing governance to meet local and national requirements

- Independent study and recommendations by MetroDynamics and agreement to move to implementation
- Papers produced and discussed on constitutional and governance arrangements
- New Assurance framework approved and submitted to Government
- Detailed improvements made to codes on declaration of interests, risk management. corporate governance, publication of decisions and papers

**9) SEP Refresh.** Intention to refresh the SEP, priorities and evidence base:

- We have started to move beyond the evidence base stage into assessing what this is telling us about the opportunities and challenges, and then what we want to do about them. These have formed the thematic areas and conditional outcomes. Alongside this will be a series of transformational projects.
- These themes and conditional outcomes will be tested at a series of workshops in May which will replace the usual round of Executive Boards. A joint session of the Sector Groups will also be held to explain the evidence base and emerging themes.
- The intention is to agree the themes, conditional outcomes and transformational projects on the 5th June LEP Board meeting, with work then commencing on the thematic business plans which will provide the detail on what will be delivered, how much needs investing etc.

**REPORT AUTHOR**    **Dave Smith**  
**POST**                    **Interim Managing Director**

**This page is intentionally left blank**

## Agenda Item 8.1



Record No.	JAGU to Complete
------------	------------------

Executive Board	Transport Executive Board
Date of Meeting:	6 <sup>th</sup> April 2017
Chair	Julie Dore

*Chair to sign to confirm this is a true record of the resolutions made at the meeting*

Confirmation that Senior Officers have endorsed the Resolution record (name and date)		
Executive Director	S151 Officer	Monitoring Officer

**Records of Resolutions are public documents**

### **Executive Board Resolution Record**

#### Resolutions Taken - Summary

##### **HS2:**

RESOLVED, that the Board

1. Notes the continuation of the HS2 work programme as set out in the report at national and regional level; Route Refinement Consultation; and station locations
2. Notes the requirement to review and revise governance arrangements once the final route is announced
3. Agrees the need to 'get behind' HS2's preferred parkway station location.

##### **Update on Transport for the North – Strategic Transport Plan**

RESOLVED, that the Board

1. Notes progress to date on the draft pan-Northern Transport Strategy (including initial draft reports on Major Roads and the Integrated Rail Reports)
2. Notes the options for TfN to develop as part of Sequence 3 in order to support the Northern Powerhouse Rail Conditional Outputs across the Pennines.

##### **Business Plan Dashboard Update**

RESOLVED, that the Board notes the contents of the Progress Tracker

#### Supporting notes and contextual Information

#### **Is additional due diligence recommended by the Board?**

*Use this section to indicate if, in the Board's opinion, further due diligence by Senior Officers, or additional advice is needed. This will help highlight concerns and facilitate smoother final sign off*

**This page is intentionally left blank**

Record No.	JAGU to Complete
------------	------------------

Executive Board	Infrastructure
Date of Meeting:	7 <sup>th</sup> April 2017
Chair	Mayor Ros Jones

*Chair to sign to confirm this is a true record of the resolutions made at the meeting*

<i>Confirmation that Senior Officers have endorsed the Resolution record (name and date)</i>		
Executive Director	S151 Officer	Monitoring Officer

**Records of Resolutions are public documents**

**Executive Board Resolution Record**

Resolutions Taken - Summary

**ITEM 6 – ENTERPRISE ZONE REVIEW:**

RESOLVED, that the Board

1. RESOLVED, that the Board notes the contents of the report and the outcomes of the Enterprise Zone review.

**This page is intentionally left blank**

## Agenda Item 8.4



Record No.	JAGU to Complete
------------	------------------

Executive Board	Business Growth Board
Date of Meeting:	12.04.2017
Chair	Paul Houghton

*Chair to sign to confirm this is a true record of the resolutions made at the meeting*

Confirmation that Senior Officers have endorsed the Resolution record (name and date)		
Executive Director	S151 Officer	Monitoring Officer

**Records of Resolutions are public documents**

### **Executive Board Resolution Record**

#### Resolutions Taken - Summary

##### *EU Structural Funds*

That the SCR Executive Team should develop “calls” and proposal for the next / potentially final call for ESIF funding. This should include a supply chain programme.

##### *Improving Business Engagement*

That the Board notes the contents of the report and support for a sectoral-led model of business engagement in the interests of making better SCR policy and strategy. The Board noted that an enhanced role for the Sector Chairs Group could support business engagement in specific policy areas.

##### *SCR Inward Investment Annual Report 2016/17*

Resolved, that the Board notes the contents of the report.

##### *Post MIPIM Review*

Report noted.

##### *Thematic “Spoke” updates*

Resolved that the contents of the spoke updates report are noted.

#### Supporting notes and contextual Information

##### *EU Structural Funds*

The Board was advised that given the recent activity around EU membership, DCLG may be undertaking further calls in relation to ESIF funding, potentially in May, July and November 2017. It was noted this is likely to be the final year for ESIF calls.

*Improving Business Engagement*

The Board considered the LEP/CA's approach to business engagement for the purpose of policy and strategy development.

*SCR Inward Investment Annual Report 2016/17*

A report was received to provide an overview of inward investment activity across the Sheffield City Region for 2016/17.

Is additional due diligence recommended by the Board?

**RESOLVED, that the contents of the spoke updates report are noted.**

N/A

Record No.	JAGU to Complete
------------	------------------

Executive Board	Skills, Employment and Education Executive Board
Date of Meeting:	6 <sup>th</sup> April 2017
Chair	Cllr Chris Read

*Chair to sign to confirm this is a true record of the resolutions made at the meeting*

Confirmation that Senior Officers have endorsed the Resolution record (name and date)		
Executive Director	S151 Officer	Monitoring Officer

**Records of Resolutions are public documents**

**Executive Board Resolution Record**

**Resolutions Taken - Summary**

**Employment and Skills Strategy**

- Tim Allen to take account of the Board member’s comments in developing the Strategy.

**Devolution of Adult Education Budget (AEB)**

- The Board notes progress towards devolution of the AEB.
- The Board notes that whilst SCR and government are still working towards full devolution of budgets in 18/19, this year will be jointly managed as a transition year, with full implementation of the SCR Outcomes based approach happening in 19/20.
- The Board notes progress will be subject to the Combined Authority agreeing to the Devolution arrangements, when the details of this have been finalised by Government.

**Institutes of Technology (IoT)**

- The Board notes support for officers developing a high quality IoT proposition for SCR that will demonstrate employer leadership, a local economic impact, a fit with government guidance, be focussed on key sectors, including manufacturing and digital and will fill curriculum gaps, building on excellence and linking to the findings of the Curriculum Review and Digital Action Plan
- The Board notes that the final proposal for an IoT will be brought to the May Board for endorsement (or a later meeting of the Board if the final guidance and bidding timescales from Government are further delayed).

**Early Intervention Employment Support Pilot**

- The Board endorses work to date on the Early Intervention Employment Support Pilot, noting that the Managing Director of the Combined Authority Executive be asked to mobilise implementation of the Early Intervention Support Pilot.
- The Board notes that in order to quickly progress the due diligence and implementation phase, endorse the SCR testing a two-contract delivery model with the market.

### **Health Led Employment Trial**

- The Board endorses the SCR Health-Led Trial proposal and its principles.

### **Skills Bank Update**

- The Board notes the information contained in the report and the invitation to submit questions to PwC to address any outstanding questions.