

**Forward Plan of Key Decisions to be made:** October 2018 to January 2019

**Date Published:** 26 October 2018

The Forward Plan has been prepared in accordance with The Combined Authorities (Overview and Scrutiny Committees Access to Information and Audit Committees) Order 2017 ('the Order') and will be published at least 28 days before the key decision is to be made. As well as being published on the Combined Authority's website the Forward Plan will be available at Sheffield City Region Combined Authority's offices. The forward plan is reviewed monthly. **Please note that the decision dates listed are indicative and may be subject to change.**

Exempt information need not be included in the Forward Plan and confidential information cannot be included.

There may be times when a decision has not been published in the forward plan 28 days in advance, this is usually because the matter is urgent and a decision has had to be made quickly. These decisions can still be made but are subject to the regulations within the Order.

#### **What is a Key Decision?**

The Order defines a key decision as a decision, which in the view of the Overview and Scrutiny Committee for a Combined Authority is likely:

- (i) to result in the Combined Authority or the mayor incurring £250,000 expenditure or savings, having regard to the Combined Authority's budget for the service or function to which the decision relates; or
- (ii) to be significant in terms of its effects on persons living or working in an area comprising two or more wards or electoral divisions in the area of the Combined Authority.

## How do I find out more about the proposed decisions?

The documents and reports relating to the proposed decisions will be published on Sheffield City Region Combined Authority website 5 working days prior to the decision being made (subject to confidentiality or restrictions on disclosure) or hard copies can be obtained by contacting Claire James or Christine Marriott (contact information below).

If you require any further information or wish to make representations about any of the matters contained in the Forward Plan, please contact the officer detailed against each entry at least 7 days before the meeting. Unless otherwise indicated, all officers can be contacted at:

Sheffield City Region  
11 Broad Street West  
Sheffield  
S1 2BQ

Telephone: (0114) 220 3400

For general information about the decision making process, please contact:

Claire James  
Senior Governance and Audit Officer  
Sheffield City Region  
11 Broad Street West  
Sheffield  
S1 2BQ

[claire.james@sheffieldcityregion.org.uk](mailto:claire.james@sheffieldcityregion.org.uk)

or contact [scrutiny@sheffieldcityregion.org.uk](mailto:scrutiny@sheffieldcityregion.org.uk)

Christine Marriott  
Scrutiny Officer  
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Ref No:	Decision to be made:	What is the decision?	Planned Decision Date	Decision maker's name (or name of the board) & title:	Lead Officer name and contact details	Documentation for consideration & other relevant documents	Prohibitions/ Restrictions/ Exemptions
FP/2018/040	LGF Capital Programme and Approvals	<p>Including decisions on:</p> <ul style="list-style-type: none"> <li>• Castlegate Grey to Green phase 2</li> <li>• Sheffield Inner Relief Road</li> <li>• Century Business Centre, Rotherham</li> <li>• Harrison Drive, Bassettlaw (Langold)</li> <li>• National Centre of Excellence for Food Engineering</li> <li>• <i>DSA*</i></li> <li>• <i>CIAT Framework</i></li> <li>• CCQ - Project Change</li> </ul> <p>*Approval of schemes at this meeting is subject to the schemes progressing through the Assurance Framework requirements.</p>	29/10/2018	Sheffield City Region Mayoral Combined Authority	<p>Mel Dei Rossi Assistant Director - Programme Management Sheffield City Region</p> <p>melanie.deirossi@sheffieldcityregion.org.uk</p>	Mayoral Combined Authority Report	None
FP/2018/057	Revenue and Capital Budget Monitoring - Q2	<p>Updated financial forecast on financial performance against the revenue budget and capital programme as at Q2.</p> <p>This will include any requests for grant acceptance, material changes and budget variations required by Financial Regs.</p>	29/10/2018	Sheffield City Region Mayoral Combined Authority	<p>Mike Thomas Senior Finance Manager Sheffield City Region</p> <p>mike.thomas@sheffieldcityregion.org.uk</p>	<p>Mayoral Combined Authority Report</p> <p>Q2 Financial Monitoring</p>	None

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FP/2018/050	Housing Fund.	Including decisions on:  • Scheme 015 in Bassetlaw area, seeking c£2m of investment to support the development of 400 new homes.	November 2018 date tbc	Mike Thomas Senior Finance Manager Sheffield City Region, decision maker based on recommendations from:  Housing Investment Board	Colin Blackburn Assistant Director - Housing Sheffield City Region  colin.blackburn@sheffieldcityregion.org.uk	Housing Investment Board Paper	None
FP/2018/054	Business Investment Fund	Including Recommendation on Investor:  • Company 0079, Sheffield, £750,000 • Company 0080, Sheffield, £1.5m • Company 0081, Sheffield, £325,000	27/11/2018	Business Investment Fund Sheffield City Region	Helen Lazarus Assistant Director - Business and Investment Sheffield City Region  helen.lazarus@sheffieldcityregion.org.uk	Business Investment Fund Report	Potentially Confidential
FP/2018/059	LGF Capital Programme and Approvals	Including decisions on*:  • <i>Company 0076, £6.4m (max) in Rotherham</i> • Gullivers • Yorkshire Wildlife Park • Etna • Housing Fund 2 • Workshop 2B • M1 Jct 37 Phase 2 • St Sepulchre Phase 3 • M1 Jct 36 Phase 2  *Approval of schemes at this meeting is subject to the schemes progressing through the Assurance Framework requirements.	17/12/2018	Sheffield City Region Mayoral Combined Authority	Mel Dei Rossi Assistant Director - Programme Management Sheffield City Region  melanie.deirossi@sheffieldcityregion.org.uk	Mayoral Combined Authority Report	None

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FP/2018/060	2019/20 Indicative Revenue Budget and Capital Programme	This report will set out the initial proposals for the transport and LEP 2019/20 revenue budget and 2019/20 capital programme.	17/12/2018	Sheffield City Region Mayoral Combined Authority	Mike Thomas Senior Finance Manager Sheffield City Region  mike.thomas@sheffieldcityregion.org.uk	MCA/LEP Revenue Budget  Mayoral Combined Authority Report	
FP/2018/058	Updated Governance Arrangements for the MCA/LEP	To agree a revised governance model for the SCR MCA and LEP including sub-boards, delegations and roles/responsibilities. A proposal will be presented to the MCA for agreement regarding the future decision-making model.	17/12/2018	Sheffield City Region Mayoral Combined Authority	Fiona Boden Assistant Director - Policy Sheffield City Region  fiona.boden@sheffieldcityregion.org.uk	Mayoral Combined Authority Report	None
FP/2018/029	Transport Strategy Refresh		17/12/2018	Sheffield City Region Mayoral Combined Authority	David Budd Assistant Director - Transport Sheffield City Region  david.budd@sheffieldcityregion.org.uk	Mayoral Combined Authority Report	None
FP/2018/061	South Yorkshire Passenger Transport Executive Revenue Budget	This report will set out the SYPTE executive revenue budget.	28/01/2018	Sheffield City Region Mayoral Combined Authority	Mike Thomas Senior Finance Manager Sheffield City Region  mike.thomas@sheffieldcityregion.org.uk	Mayoral Combined Authority Report	None