

ANNEX D: LOCAL ENTERPRISE PARTNERSHIP 2018-19 ADDITIONAL FUNDING FORM

LEPs should complete Annex D and return it alongside your implementation plans **no later than 31 October 2018**. Plans should provide a sufficient level of detail on the capacity and capability that this additional funding will bring, and demonstrate how it will be spent by March 2019. You will only receive this funding if Government is satisfied that your proposals on geography, implementation and additional funding address the recommendations outlined in the LEP Review. These proposals should be submitted LEPpolicy@communities.gsi.gov.uk copying in your Area Lead.

1. Name of Local Enterprise Partnership	Sheffield City Region Local Enterprise Partnership
2. Key contact at Local Enterprise Partnership (name, email, and telephone number)	Fiona Boden – Assistant Director of Policy fiona.boden@sheffieldcityregion.org.uk 0114 220 3457
3. Name and address of Accountable Body	Sheffield City Region Combined Authority 11 Broad Street West Sheffield S1 2BQ
4. Level of additional funding being sought (up to £200,000).	£200,000

5. Local Enterprise Partnership additional funding requirements.

Please set out in the table the key elements of the partnership's additional budgetary requirements by March 2019 to support the funding request of up to £200K.

£	Description – activities/resources	Why? The capability gap that it is addressing
£93,000	Local Industrial Strategy (LIS) Economic evidence and analysis (October 2018 to March 2019)	Procurement of data sources for the development of the evidence base underpinning the Local Industrial Strategy (LIS) and a licence for the EMSI data and analysis service. Also includes a contribution towards the staff cost of an additional full-time Senior Analyst in the SCR Policy Team to co-ordinate work on the LIS.
£18,000	Governance costs including Modern.Gov subscription and maintenance of software. (from October 2018)	Purchase and installation of Modern.Gov software to improve the timely publication of meeting papers, meeting attendance and decisions made at LEP Board and Sub-Board meetings. The software will enable internet search engines to find agenda items, financial information and decisions more easily.
£10,000	Production of an Annual Delivery Plan and End of Year Report (March 2019)	Graphic design and printing of a new report to outline what has been achieved in 2018/19 and what is planned for 2019/20. This is not in the 2018/19 SCR budget but will enable SCR to be more open and transparent about its funding, expenditure, achievements and future plans for LEP funded activity.
£4,000	Annual General Meeting (AGM) (February 2019)	Venue hire and refreshment costs for an AGM with 150 to 200 delegates and advertising costs to promote the AGM to businesses and the public.
£75,000	Legal and programme costs (October 2018 to March 2019)	Legal and programme costs associated with the SCR MCA becoming an employing body. This will enable the secretariat and support staff for the LEP to come under the MCA (staff are currently employed by two local authorities).
Total: £200,000		

6. Provide confirmation that the Local Enterprise Partnership has a clear plan of activity to implement and communicate reforms in alignment with the LEP review policy statement.

As set out through this response we confirm that we have a clear programme of activity to implement and communicate reforms in alignment with the LEP review policy statement.

7. Signature of Local Enterprise Partnership Chair



Printed: Sir Nigel Knowles

Date

8. Signature from section 31 accountable local authority



Printed: Mike Thomas

Date

06/11/2018