

**SHEFFIELD CITY REGION LOCAL ENTERPRISE PARTNERSHIP BOARD
NOTES OF MEETING HELD ON 14 JANUARY 2019**

Board Members: James Muir (Chair), Councillor Julie Dore, Councillor Tricia Gilby, Councillor Michael Gordon, Alexa Greaves, Councillor Sir Steve Houghton CBE, Professor Sir Chris Husbands, Mayor Dan Jarvis MBE, Mayor Ros Jones, Tanwer Khan, Neil MacDonald, Julia Muir, Ged Shields and Richard Stubbs

In attendance: Substitute Members: Councillor Tony Morley

Officers: Ruth Adams, Fiona Boden, Anita Dell, Andrew Gates, James Henderson, Justin Homer, Mark Lynam, Mel Dei Rossi, Diana Terris, Mike Thomas, Dr Sarah Want, Craig Tyler and Paul Wilson

Observer: Cllr Chris Furness

Apologies: Board Members: Laura Bennett, Councillor Simon Greaves, Peter Kennan, Owen Michaelson, Lucy Nickson, Councillor Chris Read, Councillor Lewis Rose OBE, Philippa Sanderson, Councillor Ann Syrett, Bill Adams, Alison Kinner and Professor Keon Lamberts.

Officers: Huw Bowen, Sharon Kemp, Jo Miller, John Mothersole, Dave Smith, Daniel Swaine and Neil Taylor,

Item	Subject	Action
1	<p>Welcome and Apologies</p> <p>Mayor Jarvis opened the meeting and introduced the new SCR LEP Board Chair, James Muir, to the members and officers present.</p> <p>James informed the meeting that he was welcoming the opportunity to take up the role of Chair at such a crucial time for the City Region and would be meeting all public and private sector members individually to talk about issues and challenges in the interests of formulating a meaningful plan of action, capable of turning the region's past incremental growth into transformational growth.</p>	

	<p>James informed the board that the development of the SCR Strategic Economic Plan and Industrial Strategy would be crucial to this ambition. He set a deadline for the plan to be drafted for discussion by the middle of this year.</p>	
2	<p>Declarations of Interest</p> <p>Mayor Jarvis and Cllr Houghton declared interests in matters to be addressed at item 8 (LGF Programme Update and Acceptance of New Schemes to the LGF Programme) (Barnsley Glassworks and Digital Campus - Digital Media Centre 2) by virtue of being respectively the Member of Parliament and the Leader of the Council for the scheme's sponsoring Authority.</p> <p>Cllr Dore declared an interest in the matters to be considered at item 8 (Parkwood Ski Village) by virtue of being Leader of the sponsoring Authority.</p>	
3	<p>Notes of Last Meeting</p> <p>The notes of the previous meeting held on 5th November 2018 were agreed to be an accurate record of the meeting.</p>	
4	<p>Mayoral Update</p> <p>A report was received to provide LEP Board Members with an update on key Mayoral activity relating to the economic agenda.</p> <p>Mayor Jarvis referenced the forthcoming Brexit vote and informed members of continuing efforts to urge the Chancellor to confirm his post-Brexit funding intentions.</p> <p>The meeting considered the report's reference to the Sheffield City Region Mayoral Combined Authority, securing Living Wage Accreditation, setting an example for other organisations to become Living Wage employers. Members considered the issues and practicalities to be addressed for the PTE to fully realise this ambition.</p> <p>Subsequent consideration was given to the SCR and Local Authorities' ability to achieve their ambitions given a number of known and potential threats to various future funding streams including Brexit. It was agreed to consider these matters in greater detail at the next SCR Mayoral Combined Authority meeting.</p>	

<p>5</p>	<p>LEP Review</p> <p>A report was received to provide an update to the Board on discussions with the Ministry for Housing, Communities and Local Government (MHCLG) and Derby, Derbyshire and Nottingham and Nottinghamshire (D2N2) LEP since the last Partnership Board meeting in November.</p> <p>It was noted the report focusses on the previously acknowledged issue of overlapping LEP geographies and the government’s ambition to see these overlaps removed. It was noted this issue is not unique to the SCR.</p> <p>The meeting was informed that written clarification of the government’s position on this matter has been sought.</p> <p>The leaders / delegates of the SCR and D2N2 overlapping districts were evaluating their position in the event where membership of two LEPs was no longer feasible or permissible.</p> <p>The Chair indicated this would be a key matter for his individual conversations with the Leaders over the next few weeks.</p> <p>Cllr Gordon suggested his district had benefitted from being in two LEP areas.</p> <p>James Muir advised that the continuation of the overlap status quo was no longer practicable given the recent feedback from government that penalties would be applied in the future, if overlaps remained unresolved. There was agreement that this assessment was correct and that the overlapping districts would have to make a decision on their LEP alignment preference.</p> <p>James Muir expressed a view that it was for each overlap district to make a decision on their LEP preference and that this view would be respected by the SCR LEP. Cllr Sir Steve Houghton concurred with this view.</p> <p>RESOLVED, that James Muir would meet with each of the overlapping district leaders to discuss and understand their view and decision-making process.</p>	
<p>6</p>	<p>Governance Changes</p> <p>A paper was presented outlining a proposal to modify the governance process within the SCR. The intention is to create a more efficient, collaborative decision-making model between the M A and LEP to ensure better alignment, and minimise duplicated effort, in driving forward key initiatives.</p>	

	<p>Richard Stubbs requested an audit report listing all of the active and non-active boards within the remit of the LEP.</p> <p>Julia Muir asked two questions. Firstly, what reassurance can be given that the private sector voice will be heard at the sub group level. In response Ruth Adams referred to the consensus requirement for decision making at the sub boards, which effectively enables any member of the sub board to veto and the subsequent referral of the matter to the LEP or CA, as relevant for the issue in question. Secondly, it was requested that gender diversity be included as a strategic element of the skills board.</p> <p>Cllr Dore questioned the timing of these changes and when these would come into effect. It was set out that these changes would come into force from April 2019 and that the success of these would be reviewed to understand effectiveness after six months and identify any modifications required.</p> <p>RESOLVED, that the Board agrees the proposed approach to strengthen governance in the SCR.</p>	
7	<p>Brexit</p> <p>A report was presented to inform the Board on the possible impacts of Brexit. A discussion took place which highlighted different views and opinions on the subject.</p> <p>It was recognised that businesses in the region require some guidance from the LEP on how to prepare for and respond to the approaching challenges posed by Brexit.</p> <p>RESOLVED, that the SCR Executive develop an advisory tool to assist local businesses in assessing their preparedness and developing associated action plans to respond to the implications of Brexit.</p>	
8	<p>LGF Programme Update and Acceptance of new schemes to the LGF programme</p> <p>A report was received to provide an update on the Local Growth Fund (LGF) Quarter 3 and to also seek approval for a number of schemes to enter the programme and progress through the Assurance process to Full Business Case (noting these schemes will also be presented to the MCA for spend approval).</p> <p>It was noted the LGF programme is on track to spend its full 2018/19 budget.</p>	

	<p>RESOLVED, that the Board:</p> <ol style="list-style-type: none"> 1. Notes the Q3 LGF position and delegates to the Managing Director, in discussion with the MCA S73 Finance Officer, the submission of the Q3 Delta Dashboard in accordance with the deadline set by MHCLG. 2. Approves the entry of Barnsley Glassworks into the programme. 3. Approves the entry of Parkwood Ski Village into the programme. 4. Approves the entry of Digital Campus – Digital Media Centre Two into the programme. 5. Approves the entry of Waverley District Local Centre into the programme. 	
9	<p>Strategic Economic Plan and Local Industrial Strategy</p> <p>There was a discussion as to the need to develop a new SEP and Industrial Strategy, particularly in the light of the launch of the Government's Shared Prosperity Fund that is expected to commence from 2021.</p> <p>RESOLVED, that a workstream and process map would be developed to outline the resource and milestones required to deliver a SEP and Industrial Strategy this year.</p>	
10	<p>Managing Director's Report</p> <p>A report was received to provide the Board with a general update on activity being undertaken by the LEP outside of the agenda items under discussion.</p>	
11	<p>Resolution Records</p> <p>RESOLVED, that the recommendations arising from the SCR HIEB meeting of 15th November are duly noted and endorsed.</p>	