

**Forward Plan of Key Decisions to be made: March 2019 to June 2019**

**Date Published:** 15 February 2019

The Forward Plan has been prepared in accordance with The Combined Authorities (Overview and Scrutiny Committees Access to Information and Audit Committees) Order 2017 ('the Order') and will be published at least 28 days before the key decision is to be made. As well as being published on the Combined Authority's website the Forward Plan will be available at Sheffield City Region Combined Authority's offices. The forward plan is reviewed monthly. **Please note that the decision dates listed are indicative and may be subject to change.**

Exempt information need not be included in the Forward Plan and confidential information cannot be included.

There may be times when a decision has not been published in the forward plan 28 days in advance, this is usually because the matter is urgent and a decision has had to be made quickly. These decisions can still be made but are subject to the regulations within the Order.

**What is a Key Decision?**

The Order defines a key decision as a decision, which in the view of the Overview and Scrutiny Committee for a Combined Authority is likely:

- (i) to result in the Combined Authority or the mayor incurring £250,000 expenditure or savings, having regard to the Combined Authority's budget for the service or function to which the decision relates; or
- (ii) to be significant in terms of its effects on persons living or working in an area comprising two or more wards or electoral divisions in the area of the Combined Authority.

**How do I find out more about the proposed decisions?**

The documents and reports relating to the proposed decisions will be published on Sheffield City Region Combined Authority website 5 working days prior to the decision being made (subject to confidentiality or restrictions on disclosure) or hard copies can be obtained by contacting Claire James or Christine Marriott (contact information below).

If you require any further information or wish to make representations about any of the matters contained in the Forward Plan, please contact the officer detailed against each entry at least 7 days before the meeting. Unless otherwise indicated, all officers can be contacted at:

Sheffield City Region  
11 Broad Street West  
Sheffield  
S1 2BQ

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Ref No:	Decision to be made:	What is the decision?	Planned Decision Date	Decision maker's name (or name of the board) & title:	Lead Officer name and contact details	Documentation for consideration & other relevant documents	Prohibitions/ Restrictions/ Exemptions
FP/2019/018	Housing Investment Board	Including decisions on: <ul style="list-style-type: none"> <li>• Scheme 003_2 - L0197 in the Sheffield CC area, seeking c£1.4m of investment to support the development of up to 106 new homes</li> </ul>	08/03/19	Mike Thomas Senior Finance Manager Sheffield City Region, decision maker based on recommendations from:  Housing Investment Board	Colin Blackburn Assistant Director - Housing Sheffield City Region  colin.blackburn@sheffieldcityregion.org.uk	Housing Investment Board Paper	None
FP/2019/19	Business Investment Fund	Including Recommendation on Investor: <ul style="list-style-type: none"> <li>• Company 0092 – Doncaster - £300k</li> <li>• Company 0093 – Bassetlaw - £500k</li> <li>• Company 0094 – Rotherham - £1.998m</li> </ul>	21/03/19	Business Investment Fund Sheffield City Region	Helen Lazarus Assistant Director - Business and Investment Sheffield City Region  helen.lazarus@sheffieldcityregion.org.uk	Business Investment Fund Report	Potentially Confidential
FP/2019/007	Estate Transformation Strategy	To approve the SCR Estate Transformation Strategy	25/03/19	Sheffield City Region Mayoral Combined Authority	Colin Blackburn Assistant Director - Housing and Infrastructure  colin.blackburn@sheffieldcityregion.org.uk	Mayoral Combined Authority Report	None
FP/2019/023	Provider Capacity Fund (Skills Bank)	To approve delegated authority to approve spend on the Provider Capacity Fund.	potentially 25/03/19	Sheffield City Regional Mayoral Combined Authority	Krysia Wooffinden Assistant Director - Skills and Employment  krysia.wooffinden@sheffieldcityregion.org.uk	Mayoral Combined Authority Report	None
FP/2019/009	LGF Capital Programme and Approvals	Including potential decisions on*: <ul style="list-style-type: none"> <li>• Waverley, Rotherham</li> <li>• St Sepulchre, Doncaster phase 3</li> <li>• Inward Investor - Project A</li> </ul> LGF Programme milestone updates and project changes.  *Approval of schemes at this meeting is subject to the schemes progressing through the Assurance Framework requirements.	25/03/19	Sheffield City Region Mayoral Combined Authority	Mel Dei Rossi Assistant Director - Programme Management Sheffield City Region  melanie.deirossi@sheffieldcityregion.org.uk	Mayoral Combined Authority Report	None

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FP/2019/020	2019/20 Annual Treasury Management Strategy		25/03/19	Sheffield City Region Mayoral Combined Authority	Mike Thomas Senior Finance Manager Sheffield City Region  mike.thomas@sheffieldcityregion.org.uk	Mayoral Combined Authority Report	None
FP/2019/004	Mayoral Combined Authority/Local Enterprise Partnership 2019/20 Revenue Budget and Capital Programme	This will set out the proposed 2019/20 budget for core MCA LEP revenue and capital activity and externally funded programmes.	25/03/19	Sheffield City Region Mayoral Combined Authority	Mike Thomas Senior Finance Manager Sheffield City Region  mike.thomas@sheffieldcityregion.org.uk	Mayoral Combined Authority Report	None
FP/2019/002	Business Investment Fund	Including recommendation on investor(s):  • Company 0085, Doncaster, £2,000,000	25/03/19	Business Investment Fund Sheffield City Region	Helen Lazarus Assistant Director - Business and Investment Sheffield City Region  helen.lazarus@sheffieldcityregion.org.uk	Business Investment Fund Report	Potentially Confidential
FP/2019/06	SCR Assurance Framework	Approval of SCR Assurance Framework for 2019	25/03/19	Sheffield City Region Mayoral Combined Authority	Mel Dei Rossi Assistant Director - Programme Management Sheffield City Region  melanie.deirossi@sheffieldcityregion.org.uk	Mayoral Combined Authority Report  SCR Assurance Framework	

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FP/2019/005	SCR Medium Term Financial Strategy	<p>This report would contain a 3-5 year forward forecast of income and expenditure across the MCA/LEP revenue budget, revenue programmes, LGF capital programme and potential successors, South Yorkshire Transport revenue budget and capital programme including all current known financial pressures and risks.</p> <p>Decisions include:</p> <ul style="list-style-type: none"> <li>• Approval of South Yorkshire Transport Levy.</li> <li>• Endorsement of SCR Capital Strategy</li> <li>• Community Transport Budget</li> </ul>	03/06/2019	Sheffield City Region Mayoral Combined Authority	<p>Mike Thomas Senior Finance Manager Sheffield City Region</p> <p>mike.thomas@sheffieldcityregion.org.uk</p>	2018/19 CA/LEP Revenue Budget, 2018/19 CA Capital Programme, 2018/19 South Yorkshire Transport Revenue Budget	None
FP/2019/021	2018/19 Revenue and Capital Outturn		03/06/2019	Sheffield City Region Mayoral Combined Authority	<p>Mike Thomas Senior Finance Manager Sheffield City Region</p> <p>mike.thomas@sheffieldcityregion.org.uk</p>	Mayoral Combined Authority Report	None
FP/2019/022	2018/19 Annual Report on Treasury Management		03/06/2019	Sheffield City Region Mayoral Combined Authority	<p>Mike Thomas Senior Finance Manager Sheffield City Region</p> <p>mike.thomas@sheffieldcityregion.org.uk</p>	Mayoral Combined Authority Report	None
FP/2019/010	LGF Capital Programme and Approvals	<p>Including decisions on*:</p> <ul style="list-style-type: none"> <li>•tbc</li> </ul> <p>LGF Programme milestone updates</p> <p>*Approval of schemes at this meeting is subject to the schemes progressing through the Assurance Framework requirements.</p>	03/06/19	Sheffield City Region Mayoral Combined Authority	<p>Mel Dei Rossi Assistant Director - Programme Management Sheffield City Region</p> <p>melanie.deirossi@sheffieldcityregion.org.uk</p>	Mayoral Combined Authority Report	None