

Job Title	Net Zero Project Director
Team	Transport, Housing & Infrastructure
Reporting To	Director of Transport, Housing & Infrastructure

## About your role

This role will play a key role in the leadership of the Sheffield City Region Mayoral Combined Authority activities across city region partners and stakeholders. The role will be responsible for the delivery of the Mayoral Combined Authorities Climate Emergency response Framework. Specifically, to ensure all associated SEP investments, within remit, are developed, delivered and implemented to deliver the associated KPIs and realise the benefits and results for the Sheffield City Region Mayoral Combined Authority.

You will lead and inspire a team of experts including direct and matrix management to drive the growth and inclusion goals of the City Region.

### Why is your role important or how does it add value?

- To be an advocate for the City Region's net zero activity in order to generate health and wellbeing, alongside economic and social benefits. Subject to a successful funding bids and devolved allocations, oversee the delivery of all net zero activity working with relevant teams.
- Develop and manage relationships and alliances across a wide range of stakeholders with interests in climate change, including national government, delivery bodies, NGOs, and other key opinion formers to ensure effective representation and delivery of the Framework.
- Attend, as required, the Mayoral Combined Authority, Local Enterprise Partnership and other relevant meetings and provide reports to provide updates on the development and delivery of the Framework.

### What are the tasks or work areas you are responsible for?

- Lead, direct and operationalise on the innovative development of strategies, programmes, evidence based policies and plans needed to deliver the Mayoral Combined Authority's Climate Emergency Response Framework
- Continually develop and support the work programme across the region and work within governance process, including the existing advisory board and programme board, to ensure partners are bought in and involved in helping to achieve the overall programme aims and objectives.
- Lead the day to day direction of the Net Zero project, acting as a representative as required e.g. speaking event, media work, mayoral projects to raise the profile of net zero across the city region
- Lead, manage and coordinate the delivery of the Commissioner's priorities and advisory board's programme of work, finding and securing new sources of funding to support delivery
- Work closely with a range of stakeholders with interests in climate change, including national government, delivery bodies, NGO's to ensure effective representation and delivery of the Climate Emergency Response Framework.
- Lead on the development of intra-city region investment policies and strategies, collaborating nationally and creating and seizing opportunities as appropriate

<ul style="list-style-type: none"> <li>Actively ensure the linkages between policy areas are maximised to maintain the SCR LEP / CA position as a national innovator of national demonstrator programmes for businesses and residents.</li> </ul>
<ul style="list-style-type: none"> <li>Lead the development of and utilise and interpret complex local and national data, evidence and performance information, intelligence and national / international best practice to support the development of policy, strategies, tactical and commissioning plans including developing internal systems, research, knowledge management and customer relationship methodologies that are highly effective, efficient and compatible with, and complementary to, existing systems in partner organisations, particularly local authorities and government departments and agencies</li> </ul>
<ul style="list-style-type: none"> <li>Proactively lead, influence and collaborate with councillors, businesses, Board Members and partnership agencies, at a senior level including other city regions, the private sector and Central Government in addition to key intermediaries (location and economic development consultants etc), ensuring that they collaborate in a shared vision for the region.</li> </ul>
<ul style="list-style-type: none"> <li>To lead on the provision of all specialist advice and support for the SCR LEP, SCR CA, the Executive Board and (in the future, the Mayor) ensuring all decision-making leaders and officials have timely and high-quality information to support decision making at the level of Mayoral Combined Authority.</li> </ul>
<ul style="list-style-type: none"> <li>To be the proactive, credible and authoritative voice on national and inter-national stages.</li> </ul>
<ul style="list-style-type: none"> <li>To monitor performance and impact to continually improve programme design and service delivery, reporting on programme performance to influence and inform national system change and to develop a culture of continuous improvement.</li> </ul>
<ul style="list-style-type: none"> <li>Preparing data, reports and papers as appropriate and to a high standard, suitable for wider audiences.</li> </ul>
<ul style="list-style-type: none"> <li>Lead teams through adopting a philosophy of continuous improvement in how work is planned and managed, implementing actions to improve outcomes, working processes and value for money</li> </ul>
<ul style="list-style-type: none"> <li>Champion performance improvement and ensure the performance and development of others is managed effectively, having regard to delegation and levels of accountability</li> </ul>
<ul style="list-style-type: none"> <li>Other tasks as directed by the Chief Executive or Directors</li> </ul>

## About you

### What kind of **behaviours** are important?

Ambition	Actively encourages others to take initiative with decisions and ideas, open to ideas and suggestions from others.
	Sets challenging, ambitious goals, KPIs and objectives for all of their team based on critical areas of performance.
Innovative	Ensures initiatives are clearly aligned to organisational goals and objectives prior to implementation.
	Thinks strategically when developing solutions and ideas, thinks for the long term to ensure solutions are sustainable.
Integrity	Demonstrates exceptional personal time management and activity planning.
	Motivates and encourages the team to consistently perform to high levels through monitoring workloads and resources available.
Collaborative	Demonstrates a mature, inclusive leadership style that encourages debate, discussion and involvement.

	Builds a strong sense of team spirit within their team through recognising the team and their achievements above their own success.
Flexible	Empowers the team to deliver initiatives, delegates the authority to act to appropriate team members.
	Creates and shares a compelling, honest vision of the future so the team understand what good looks like and the end result.
Impact	Takes responsibility, ownership and holds themselves accountable to their colleagues, giving credit where it belongs.
	Inspires confidence in themselves through a credible grasp of issues and problems based on technical expertise.

What <b>qualifications</b> or wider knowledge do you need?		
A level 7 equivalent qualification or a degree in a subject relevant to the role or significant experience as a senior manager in the private or public sector	A	E
Recognised Project Management Qualification	A	E
Substantial knowledge of programme planning, monitoring approaches and systems	A/I	E
Knowledge of commercial and public sector processes	I	E
Working knowledge of public procurement requirements, including driving value for money and service improvement through procurement	I	E
Good understanding of the approaches needed to support net zero, including infrastructure improvements, financial and other instruments and behaviour changes programmes	A/I	E
Knowledge of the challenges faced in growing the Sheffield City Region economy	A/I	D
Project planning and monitoring approaches and systems	I	E

What previous <b>experience</b> is needed?		
Substantial demonstrable experience in the field of climate change, with a high level of successful delivery	A/I	E
Proven track record in the formulation and delivery of focused strategies and programmes and their implementation to deliver tangible results to improve educational or employment opportunities or skills development	AI/I	E
Proven track record of engaging effectively with officials, business leaders, politicians and other stakeholders in local and national institutions in support of productive and results focused partnerships.	I	E
A track record of delivering challenging / multi-dimensional projects or initiatives to a successful conclusion ensuring continuous improvement and value for money	I	E
Proven recent experience in programme / project management in a client-focused environment, i.e. experience of “running something” successfully and with an objective / commercial focus, delivering measurable results and achievement of successful outcomes for business.	A/I	E
Experience of providing specialist advice and guidance to managers at all levels of seniority, external agencies and other forums on a regular basis	I	E
Experience of successful leadership of multiple teams of professional officers, including managing wider project teams made up of a diverse breadth of stakeholders to create a ‘one team’ atmosphere, delivering common objectives	I	E

Experience of negotiating financial and / or commercial contracts	I	D
Evidence of managing people, including managing project teams made up of diverse stakeholders to create a 'one team' atmosphere, delivering common objectives.	I	E
A powerful influencer, with the ability to convince, persuade and advocate regionally, nationally and internationally	A/I	E
Evidence of strong leadership skills and competencies.	A/I	E

What <b>skills</b> should you have?		
Innovative and creative thinker able to develop fresh and new approaches to deliver transformation across a skills and employment disciplines; seeks out new approaches that are created by changes in the environment.	I	E
Strong problem-solving skills with the ability to exercise sound judgment and make decisions based on accurate and timely analyses.	A/I	E
Ambitious, setting clear and challenging targets and instilling a sense of belief in their team and the wider partnership to deliver results. Isn't afraid to take unpopular decisions and to challenge poor performance at any level.	I	E
Highly flexible, adaptable and resilient to meet and embrace changing circumstances and demands.	I	E
Strong communicator with good interpersonal skills, able to persuade, influence and advocate.	A/I	E
Strong organisation and time management skills, is tenacious and focused under pressure, self-motivated, skilled in picking up new areas of work and rapidly making a valued contribution.	A/I	E
Excellent financial skills, budget monitoring, commercial awareness and ability to understand and build business cases including options appraisal.	I	E
High level of integrity and dependability with a strong sense of urgency and results-orientation.	I	E
Collaborative, encouraging and seeking out diversity in options, seeking to achieve consensus, and supportive of others in developing plans and strategies.	A/I	E
Highly developed networking, partnership, advocacy, influencing, negotiating and presentation skills.	I	E